



Agreement to Hire the Clubhouse

Name of Hirer:

Address:

INTERPRETATION OF TERMS

Unless a contrary intention appears in this agreement every word in the singular will be taken to include the plural.

The Clubhouse means the top level of the main building and its verandahs, except those areas locked, or marked or advised as "staff only", the paved area in front of the main entrance and the bitumenised areas.

The Club means Glenelg Golf Club Inc., James Melrose Road, Novar Gardens, SA, 5040.

CONDITIONS OF HIRE

Area Of Hire

The area of hire shall be the clubhouse. Entry onto/into any other area by the hirer, his/her guest(s) or service provider is prohibited unless prior approval has been obtained.

Deposit & Hire Fee

A minimum deposit of \$250 plus \$150 hire fee is required within seven working days of the function being booked and the terms and conditions agreement being signed. The Club retains the right to cancel any function where the deposit has not been received within the specified time.

Cancellation

In the event of a cancellation of a function, the following shall apply:

- cancellation in writing received 6 months or more before the function– total refund of deposit & hire fee.
- cancellation in writing received more than 1 month but less than 6 months before the function– 50% refund of deposit & hire fee,.
- cancellation in writing received less than 1 month before the function– no refund

End Time

The hirer must vacate the Clubhouse by the agreed time.

Compliance

The hirer agrees to conduct the function in an orderly manner and in full compliance with the Club's policies and all applicable laws.

Signage & Decoration

No signage or decoration may be nailed, screwed or fixed in any way to any wall, door or other part of the building, without prior approval of the Club.

BYO

No food or beverage may be brought into the Clubhouse by the hirer or his/her guest(s) or service provider, unless prior approval has been obtained.

Goods Left In Clubhouse

The Club accepts no responsibility or liability for damage or loss of goods left in the Clubhouse prior, during or after the function.

Damage

The hirer shall be financially responsible for any damage caused to any part of the Clubhouse and/or surrounding grounds by the hirer or his/her guests or service provider(s) before, during or after the function.

Deliveries

All deliveries to the clubhouse must be approved by the Club and must be clearly marked with the name of the hirer. Approved deliveries must be made during normal business hours. The Club does not provide storage for goods unless prior approval has been obtained.

Security

The Club reserves the right to eject any person from the Clubhouse who in the opinion of the Club may cause damage to its property or harm to any person.

Prices

All prices are based on current costs, are GST inclusive and are subject to change without notice except that prices will be fixed four (4) months prior to the function.

Final Numbers

The hirer must advise the number of guests attending the function at least 3 working days prior to the function.

Payment

Payment of the account for food and beverage packages where the price is fixed is required at the conclusion of your Function unless prior approval has been obtained and it is agreed that an account will be sent and paid within 7 days.

Unforeseen Events

The Club does not accept any liability for the cancellation of the function by the Club due to circumstances beyond the control of the Club.

Menu Details

The Club will contact the hirer approximately 4 weeks prior to the function to discuss the menu which must be agreed and fixed no later than two weeks prior to the function.

Service of Food and Beverages during Speeches

Should speeches and/or presentations continue for a period longer than 1/2 an hour, the staff will continue with service of Food and Beverages, otherwise a staff cost will be incurred.

GLENELG GOLF CLUB

ACCEPTED BY HIRER

Functions Coordinator:.....

Hirer:.....

DATE:.....

DATE:.....