



# Corporate Golf Day Function Brief

<b>CONTACT DETAILS</b>	
Business:	
Contact:	
Phone:	
Mobile:	
Email:	
Address:	
<b>GOLF:</b>	
Date:	
Tee Off Time:	
Number of Players:	
Competition of the Day:	
Green Fees:	
Account:	
<b>REGISTRATION:</b>	
Time:	
Location:	
Requirements:	
<b>DELIVERIES:</b>	
Delivery Details:	
<b>SPONSORSHIP:</b>	
Registered Charity:	
<b>PRO SHOP REQUIREMENTS:</b>	
NTP & LD Markers:	
Motorised Carts:	
Practice Balls:	
Pull Buggies:	
Hire Clubs:	
Other:	
Account Charges:	
<b>SIGNAGE:</b>	
Details:	
<b>PRE GOLF CATERING:</b>	
Time:	
Location:	
Catering:	
Confirmed Numbers:	

<b>PRE GOLF BEVERAGES:</b>	
Time:	
Location:	
Beverages:	
<b>ON COURSE REQUIREMENTS:</b>	
Time:	
Catering:	
Confirmed Numbers:	
Delivery:	
On course set up:	
<b>ON COURSE BEVERAGES:</b>	
Eskies:	
Beverages:	
Drinks Cart:	
<b>DINING ROOM</b>	
Trophy/Prize Table:	
AV Equipment:	
Tables:	
<b>POST GOLF BEVERAGES:</b>	
Time:	
Location:	
AV Equipment:	
Beverages Supplied:	
Beverages on Consumption:	
Beverage Package:	
<b>POST GOLF CATERING:</b>	
Time:	
Numbers:	
Location:	
Dress Code:	
Tables:	
Menu:	
Confirmed Numbers:	
Account:	

I hereby agree to the Terms and Conditions for Corporate Golf Days held at Glenelg Golf Club.  
I declare that the numbers stated above for Catering and Golfing purposes are true and correct for this stage of the booking process.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_